



Dragon Medical 360 | Network Edition Administrator Training

Purpose

The Dragon Medical 360 | Network Edition Administrator Training is designed as web-based training for IT personnel responsible for the system installation and includes system design changes, ability for compliance management and optimization. This training is designed with a class size of no more than four staff per class.

Overview

Scheduled Web Meetings for preparation, execution of installation, testing, and Administrator training will be scheduled in blocks of time – “sessions” - to complete the upgrade as needed.

Client Preparation

Participant requirements:

- Installation DVDs
- Access, passwords and Organization ID
- New License Key
- On Premise Server or NMS in the cloud (to be used in conjunction with Dragon Medical 360 | Direct or Dragon Medical 360 | SpeechAnywhere Service products)
- Last Known Good for each 1.x profile if previous Enterprise customer
 - Tip: Run the LMO on all profiles and look for failed LMOs.

Agenda

Stages: Defined by resources who need to participate, the order of occurrences, and/or preparedness

Sessions: Separately scheduled blocks of time.

Day: Up to 8 hours of sessions to satisfy the number of days sold on the contract. Additional days can be purchased as needed.

Installation Process: Stages 1-5	Time (approx.)
1. Technical discovery call Audience: IT Server and Desktop, Application Support Team, Compliance Officer	2 hrs.
Session 1.1: <ul style="list-style-type: none"> ○ Roles and responsibilities ○ Review installation contents ○ Data distribution ○ Intended go-live date ○ Coincide with EHR installation or upgrade ○ Technical review attendees ○ Current and future use <ul style="list-style-type: none"> ▪ Dragon Medical 360 Direct ▪ Dragon Medical 360 SpeechAnywhere 	

2. Technical Preparation Audience: IT Server and Desktop	4 hrs.
Session 2.1: <ul style="list-style-type: none"> ○ Review storage requirements ○ Plan NMC sites/users ○ Plan architecture (splitting SQL or other components, etc.) ○ Review desktop deployment method ○ Single sign-on (SSO) integration ○ Data Distribution ○ Create diagram and plan 	
3. Installation Audience: IT Server and Desktop	10 hrs.
Session 3.1: Installation Requirements <ul style="list-style-type: none"> ○ Create Master Profiles Directory ○ Data Distribution preparation ○ Enter paths and add organization token ○ Install NMC and profile optimizer ○ Install speech nodes ○ Install vSync (if required) 	
Session 3.2: System Validation <ul style="list-style-type: none"> ○ System validation <ul style="list-style-type: none"> ○ NE 2 connectivity test ○ Validate profile is in Master User Profile directory ○ Validate optimizer runs and creates backup of profile ○ Desktop installation and testing 	
4. NMC – Administrator Training Audience: Clinical Application Specialists, Dragon Administrators	6 hrs.
Session 4.1 NE Architecture Overview	
Session 4.2: NMC Console and Set-up of Organization <ul style="list-style-type: none"> ○ End user responsibilities ○ Profile handling by user ○ Console review and training ○ NMC features and reports 	
Session 4.3: Sites, Groups and Users <ul style="list-style-type: none"> ○ Auto-Texts and Commands <ul style="list-style-type: none"> ▪ Creation ▪ Management ▪ Inheritance 	
Session 4.4: Troubleshooting <ul style="list-style-type: none"> ○ NMC Admin ○ Dragon Client 	
5. Review / Follow-up Audience: IT Server and Desktop, Application Support Team	2 hrs.
Total Days	3 Days

