

Dragon Medical 360 | Network Edition Basic Training

Topics	Time
Introduction <ol style="list-style-type: none"> 1. Overview of Dragon Medical 2. Review the training objectives 3. Plug in headset or handheld microphone 4. Properly position a headset or handheld microphone 5. Start/stop Dragon Medical 	5 Minutes
Creating a User with the New User Wizard <ol style="list-style-type: none"> 1. Create a user and select from a list 2. Select the correct vocabulary 3. Add a dictation source 4. Go through the enrollment process 5. Set best practice options for user profile 	20 Minutes
Using the DragonBar <ol style="list-style-type: none"> 1. Identify the DragonBar 2. Learn how to use the microphone (icon/sleep/on/off) 	5 Minutes
Dictating/Correcting Reports <ol style="list-style-type: none"> 1. Dictate using DragonPad 2. Use the Selection and Correction features 3. Use the Spell dialog 4. Use basic navigation commands 5. Use basic formatting commands 	30 Minutes
Building a Vocabulary <ol style="list-style-type: none"> 1. Tour the Vocabulary Editor 2. Add words 3. Train words 4. Add spoken forms 5. Edit and delete words 	15 Minutes
Creating Custom Commands <ol style="list-style-type: none"> 1. Create a basic Text and Graphics Command 2. Identify the MyCommands window in the Command Browser 3. Edit and delete a basic Text and Graphics Command 	15 Minutes
Practicing with the EHR or other application <ol style="list-style-type: none"> 1. Dictate, select, correct, and edit in the EMR, Dictation Box, or other application 	10 Minutes
Resources <ol style="list-style-type: none"> 1. Review provider handout(s) 2. Help topics 3. Tutorial or final exercise 	15 Minutes
Wrap Up and Proper Exiting of Dragon	5 Minutes
Total Time	2 Hours