

# NUANCE

The experience speaks for itself™

## DATASHEET

### eCopy ShareScan® Essentials™

#### Document scanning and distribution for workgroup productivity

With ShareScan Essentials, office workers can use their multifunction peripherals (MFP or scanner) to quickly and securely scan paper documents and distribute electronic copies as PDF files, increasing workgroup productivity through improved access to information. It offers scanning to Microsoft® Office formats, as well as e-mail, fax, network folders, and eCopy PaperWorks™. In addition, ShareScan Essential's platform architecture opens unlimited opportunities for integration with any business application through a variety of application integration capabilities.

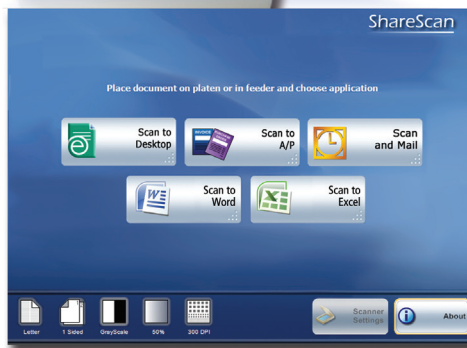
ShareScan Essentials helps organizations save time, reduce costs, and increase business results through an automated solution that securely puts paper documents directly into their electronic workflows.

## WHAT'S INCLUDED IN SHARESCAN ESSENTIALS

- **ShareScan** connects your MFP or scanner to your organization's e-mail and other enterprise applications for easy to use, secure distribution of paper-based information. ShareScan uses the world's #1 optical character recognition engine—OmniPage—to offer unparalleled conversion accuracy. By allowing users to scan hardcopy to editable Microsoft Word and Excel, ShareScan saves time and reduces the costs associated with data entry and retyping, freeing workers to tackle more productive tasks.
- **eCopy PaperWorks™** is easy-to-use desktop document imaging software that enables business professionals to convert electronic and paper documents into text-searchable, secure PDFs and directly include them in business applications and workflows.
- **eCopy Connectors and Services** link eCopy-enabled devices with software applications to give users the ability to scan directly to those applications. ShareScan Essentials includes connectors that enable scanning directly to:
  - Microsoft® Exchange
  - Fax via Exchange/Notes
  - Fax via Print Drivers
  - Network locations including folders, FTP, and user Home Directories
  - Microsoft® Word and Excel formats
  - Mail via SMTP
  - Lotus Notes
  - eCopy PaperWorks™



Additional Connectors are available separately for document management and cost recovery applications.



Connect your MFP or scanner to your organization's e-mail for easy to use, secure distribution of paper-based information.

*\*Actual touch screen graphical user interface varies depending on device.*

**When Businesses need to: ShareScan Essentials delivers:**

Effectively manage risks associated with paper documents

- Native integration with Active Directory® and eDirectory
- Audit trails and document tracking
- Scan to PDF/A and document encryption

Enable employees to easily share paper documents and collaborate as they would with electronic documents

- Scan to e-mail directly from user e-mail accounts from the MFP or scanner
- E-mail address book / global address list access at MFP or scanner
- Scan to fax, network folders, and FTP
- Scan to Desktop, including the ability to scan to multiple users' inboxes

Enable employees to easily and securely scan and send paper documents to themselves to work with the information contained in those documents

- Scan directly to editable Microsoft® Word and Excel file formats
- eCopy PaperWorks to annotate, highlight, and stamp documents with signatures and other graphic elements and to combine PDFs and other electronic documents into a single file
- OCR to create searchable PDF files from scanned documents

Implement solutions that require little training and are easy to support

- Intuitive graphical user interface
- Consistent user experience across all MFPs or scanners
- Central administration
- User account-based security and access are dynamically updated from back end systems

Expand systems to meet customized or evolving needs

- Hundreds of integrations available for popular applications
- An easy-to-use Software Development Kit (SDK) is available

**DEVICE COMPATIBILITY**

ShareScan Essentials is available on select MFPs or scanners and includes server software that handles document processing and integration to back end systems.

For the latest supported platforms for ShareScan Essentials, please visit:

[www.ecopy.com/support/platforms.htm](http://www.ecopy.com/support/platforms.htm)

**System Requirements**

**eCopy Essentials Available Configurations**

**MFPs:**

- ShareScan Essentials is available on select MFPs and includes server software that handles document processing and integration to back end systems

**Scanners:**

- The ScanStation includes a freestanding touch screen and keyboard that connects to ISIS (and some TWAIN) scanners. The ScanStation includes all the hardware and software required to run ShareScan Essentials for scanners.
- ShareScan Essentials for scanners software only.

**Minimum Software Requirements<sup>1</sup>**

- Microsoft XP Pro
- Microsoft Windows 2003 Server
- Microsoft Vista Business Edition
- Microsoft Vista Enterprise Edition
- Microsoft Windows 2008<sup>2</sup>
- Microsoft Windows 7<sup>2,3</sup>

**Device Compatability**

For the latest supported platforms for ShareScan Essentials, visit:

<http://www.ecopy.com/support/platforms.htm>.

<sup>1</sup> System requirements for eCopy ShareScan Essentials for Embedded or Integrated devices may vary depending upon device configurations. Please contact your eCopy sales representative for more information on specific configuration requirements.

<sup>2</sup> Not currently supported by eCopy ShareScan for Konica Minolta Integrated devices

<sup>3</sup> Embedded devices only

**eCopy PaperWorks**

System requirements can be found on the eCopy PaperWorks data sheet located at:

<http://products.ecopy.com/paperworks>

**eCopy Connectors and Services**

System requirements differ for each Connector and Service.

Please find individual requirements on their respective data sheets.

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