

NUANCE

The experience speaks for itself™

DATASHEET

eCopy Quick Connect™ for ShareScan®

Custom connections quickly integrate paper into business processes

Quick Connect software plugs into eCopy ShareScan, enabling IT administrators to implement custom document distribution that dramatically increases business process efficiency. Quick Connect software is included with eCopy ShareScan® Suite™.

Quick Connect for eCopy ShareScan makes building custom document distribution solutions easy. Without programming, systems administrators can create custom “scan to” buttons that turn scanned images into PDF documents with index metadata, searchable text, and custom file names, then distribute them to multiple locations, including folders, Web sites, databases, and document management systems.

Use Quick Connect to easily integrate paper into critical business applications with the touch of a button. Solutions that can be built easily with Quick Connect include:

- **Accounts Payable** – Scan, index, validate, and link invoices and receipts to accounting system transactions
- **Purchasing** – Scan, index, and link quotes and proposals to procurement database records
- **Customer Service** – Scan and link customer agreements and supporting documents to CRM database records
- **Human Resources** – Scan, index, and link forms (e.g., I-9, W-2, benefits enrollment) to employee records in HR information systems
- **Sales** – Scan and link paper RFPs, handwritten notes, and other important documents to customer records in a CRM system
- **Legal** – Scan, index, and store text-searchable contracts and other legal documents directly into document management systems



Custom “scan to” buttons enable office workers to scan documents directly into electronic business processes or applications.



With Quick Connect, users navigate network folders, FTP sites, and Web folders, select databases, and store scanned documents using the touch panel at the scanning device, based on their network credentials.

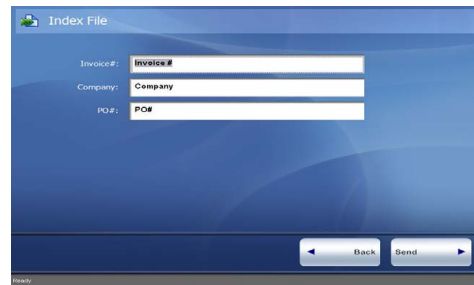
CONTROL SCANNED DOCUMENT PROCESSING

System administrators can configure button displays, document destinations, file names, and index file properties:

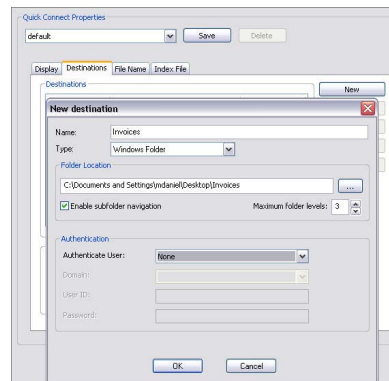
Property	Benefit
Display	Simplify document processing for office workers with custom, user-friendly scan-to buttons
Destinations	Streamline workflows and securely distribute scanned documents with authenticated access to network folders, WEBDAV, FTP, databases, SMTP addresses, and configured collections of these destinations
File names	Easily identify scanned files by defining file name conventions and enforcing consistent naming schemas
Index files	Easily locate scanned documents and apply to business processes with definable indexing

System administrators can configure image and file parameters:

Service	Benefit
Encryption	Secure sensitive information in scanned documents
Batching	Organize files based on configurable file size, number of pages, or blank page parameters
Searchable text	Locate and retrieve scanned documents using OCR and enterprise search technologies
Blank page removal	Reduce file size by eliminating unnecessary pages
Document tracking	Create an audit trail by saving a copy of every document scanned to a defined location
File format	Either pre-configure or allow for modification of file types including PDF, TIFF, and PDF/A



Configure Quick Connect to add document metadata to scanned images manually or dynamically via a barcode*; enable user validation of the metadata against back-office databases; and store the metadata in an XML file with the image in the final destination.



Administrators use a simple graphical interface to quickly build custom solutions for distributing scanned documents to multiple destinations.

*Requires eCopy Barcode Recognition Service (sold separately)

DEVICE COMPATIBILITY

For the latest supported e-mail servers, document management systems, network fax servers, and cost recovery systems, please visit:
<http://connectors.ecopy.com/Software-Alliance-Partners>

For the latest supported platforms for eCopy ShareScan, please visit:
<http://www.ecopy.com/support/platforms.htm>

System Requirements

- eCopy ShareScan® v4.3 or higher

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