

NUANCE

The experience speaks for itself™

DATASHEET

eCopy™ Barcode Recognition Service

Increase productivity and reduce cost by automating routine tasks associated with scanning documents

Scanning paper documents into electronic files involves multiple steps that are labor intensive (increase cost), time consuming (constrain productivity), and error prone (reduce accuracy)—all of which can result in lost information.

With eCopy Barcode Recognition Service, you can maximize your investment in the eCopy ShareScan® document imaging solution by automating routine, error-prone tasks such as naming, batching, splitting, filing, and indexing scanned documents based on barcodes contained in the documents. Using the intelligence of barcodes while performing a batch process, you can eliminate scanner bottlenecks with automated splitting and naming of files. And all files are handled without user intervention, which delivers a simple user experience and consistent results.

eCopy Barcode Recognition Service is an add-on Document Service that is used in conjunction with eCopy ShareScan and transparently runs as a background process to improve image quality. It can be run with other service software, such as eCopy Image Enhancement, Cost Recovery, or Bates Numbering, as well as with any Connector.



Recognized barcode types

- Code 39
- Extended Code 39
- Code 128
- Code 25 Interleave
- Code 25 Non-Interleave
- Codabar
- EAN-8
- EAN-13
- UPC-E
- UPC-A
- Patch Codes
- PDF-417 (2D barcode)

AUTOMATE ROUTINE, ERROR-PRONE TASKS

Business need	Features/benefits
Cost reduction	Streamline document processing and organization by automatically filing scanned documents in network folders. If the folder does not exist, the service can create one on the fly.
Improved productivity	Pre-defined rules save time and enforce filing and naming conventions by automatically separating pages from batches of paper documents directly into discretely-named electronic document files based on identifying barcodes, barcode types, barcoded text strings, blank pages, dates, and page counts.
Simplified processes	Modular service design integrated into the workflow of eCopy ShareScan working in concert with eCopy or third-party Connectors right at the device, enables office workers to perform scanning tasks easily with a single button.
Seamless workflow integration	Barcode data published to eCopy Quick Connect™ automatically indexes the document with an XML file and distributes to Quick Connect destinations.
Reduced data entry errors	Service can be configured to write XML and CSV index files containing the metadata, e.g., date, time, file path, and barcode values.
Index legal matter quickly	Law firms and legal departments can further streamline document management and distribution by automatically capturing Client ID, Matter ID, and Billing Codes from barcodes and passing the index values to eCopy Connectors for Interwoven Worksite, Open Text Livelink eDOCS DM, and Captaris RightFax.
Batch scanning	Barcode recognition streamlines scanning for consistent and error-free batch processing. Using all common barcode fonts, the Barcode Recognition Service automatically splits scanned files into separate files, using barcodes to identify the beginning of a new file. Barcodes can be on existing pages or on separate barcode cover pages and can be read anywhere on any page.

System Requirements

- eCopy ShareScan 4.3 or later
- Windows 2000, Windows XP, Windows 2003 Server
- 10 MB of free disk space
- Other system requirements as specified for eCopy ShareScan 4.3 or later

COMPATIBILITY

- All Connectors written for eCopy ShareScan 4.2 or later
- Data publishing is supported with the eCopy Connector for Interwoven Worksite, eCopy Connector for OpenText LiveLink eDOCS DM, eCopy Connector for Captaris RightFax, and eCopy Quick Connect

For more information on the full portfolio of eCopy products, go to www.ecopy.com

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